

11 FEB 1981

MEMORANDUM FOR: (See Distribution)

ATTENTION: (See Distribution)

FROM: [REDACTED]

Chief, Plans and Programs Staff, OL

SUBJECT: Quarterly Reporting of Vehicle Mileage and  
Fuel Consumption [REDACTED]REFERENCES: A. Multi adse memo fm C/OL/P&PS dtd 5 Apr 80,  
same subj (OL 0 1711)  
B. Memo for Federal Energy Officials fm Act Dir,  
Office of Federal Energy Management Programs,  
DOE, undated (OL 1 0405)

1. Reference A announced that Federal agencies were required by Executive Order to reduce the use of automotive fuels by 10 percent. To enable this Staff to monitor and measure Agency efforts towards achieving this goal, addressees were requested to submit quarterly mileage and fuel consumption reports beginning with the quarter ending 30 June 1980, on all Agency-owned or -leased vehicles within their respective components. A recommended reporting format was included to assist in the preparation and submission of this essential data. This requirement applied only to gasoline and diesel automotive fuels. [REDACTED]

2. Attached for your information and guidance is a copy of referent B which now requires Federal agencies to also maintain records on gasoline usage. In order to quantify all Agency automotive fuel consumption for managerial and reporting purposes, it is requested that gasoline usage, where applicable, be included on future quarterly mileage and fuel consumption reports submitted to this Staff. [REDACTED]

3. Please contact [REDACTED] of this Staff, [REDACTED] for additional information or guidance. [REDACTED]

[REDACTED]

Att

OL 1 0405 (b)